



# SOCIETY FOR ASPHALT TECHNOLOGY

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COMPANY REGISTRATION NUMBER: 1995/13821/08

## MINUTES OF THE 23<sup>rd</sup> ANNUAL GENERAL MEETING 04 MAY 2016 AT AFRICANOS COUNTRY ESTATE, ADDO, EASTERN CAPE, 17:30

### Present:

An attendance register was circulated. Members who completed the attendance register and are thus officially recorded as having attended the AGM are as follows:

Name	Surname	Company	E-mail Address
Michael	Botha	Retired SAT Member	<a href="mailto:mabotha@lantic.net">mabotha@lantic.net</a>
Craig	Bradley	Hatch Africa	<a href="mailto:cbradley@hatch.co.za">cbradley@hatch.co.za</a>
Steph	Briedenhann	SANRAL	<a href="mailto:bredenhanns@nra.co.za">bredenhanns@nra.co.za</a>
Tronel	Candiotas-Strydom	SMEC SA	<a href="mailto:sateastcape@gmail.com">sateastcape@gmail.com</a>
Kit	Ducasse	KZN DOT	<a href="mailto:kit.ducasse@kzntransport.gov.za">kit.ducasse@kzntransport.gov.za</a>
Lucas-Jan	Ebels	UWP Consulting (Pty) Ltd	<a href="mailto:lucase@uwp.co.za">lucase@uwp.co.za</a>
Philip	Joubert	Royal HaskoningDHV	<a href="mailto:philipj@rhdhv.co.za">philipj@rhdhv.co.za</a>
Ockert	Keyser	M&E	<a href="mailto:okeyser@megroup.co.za">okeyser@megroup.co.za</a>
Tony	Lewis	TLC	<a href="mailto:tonylcons@telkomsa.net">tonylcons@telkomsa.net</a>
Glynn	Llewellyn	Hatch Africa	<a href="mailto:gllewellyn@hatch.co.za">gllewellyn@hatch.co.za</a>
Matome	Manoko	Royal HaskoningDHV	<a href="mailto:matome.manoko@rhdhv.com">matome.manoko@rhdhv.com</a>
Duncan	Mason	Royal HaskoningDHV	<a href="mailto:duncan.mason@rhdhv.com">duncan.mason@rhdhv.com</a>
Leon	Mbongwa	Hatch Africa	<a href="mailto:imbongwa@hatch.co.za">imbongwa@hatch.co.za</a>
Pieter	Molenaar	Royal HaskoningDHV	<a href="mailto:pieter.molenaar@rhdhv.com">pieter.molenaar@rhdhv.com</a>
Brian	Mchunu	East Coast Asphalt	<a href="mailto:brian.mchunu@muchasphalt.com">brian.mchunu@muchasphalt.com</a>
Piet	Myburgh	Independent Consultant	<a href="mailto:pmyburgh@ffq.net">pmyburgh@ffq.net</a>
Wynand	Nortje	National Asphalt (Pty) Ltd	<a href="mailto:wynand@nationalasphalt.co.za">wynand@nationalasphalt.co.za</a>
John	Onraet	SAT	<a href="mailto:john.onraet@telkomsa.net">john.onraet@telkomsa.net</a>
Deon	Pagel	Tosas	<a href="mailto:deon.p@tosas.co.za">deon.p@tosas.co.za</a>
Barry	Pearce	Learning Matters etc	<a href="mailto:pearcebl@vodamail.co.za">pearcebl@vodamail.co.za</a>
Jonathan	Pearce	M&E	<a href="mailto:jpearce@megroup.co.za">jpearce@megroup.co.za</a>
Hendrik	Pretorius	GIBB	<a href="mailto:hpretorius@gibb.co.za">hpretorius@gibb.co.za</a>
Dennis	Rossmann	SANRAL	<a href="mailto:rossmann@telkomsa.net">rossmann@telkomsa.net</a>
Saied	Solomons	Sabita	<a href="mailto:ssolomons@sabita.co.za">ssolomons@sabita.co.za</a>
John	Sponneck	SARF	<a href="mailto:ispon@axxess.co.za">ispon@axxess.co.za</a>
Wynand	Steyn	University of Pretoria	<a href="mailto:wynand.steyn@up.ac.za">wynand.steyn@up.ac.za</a>
Sean	Strydom	SANRAL	<a href="mailto:strydoms@nra.co.za">strydoms@nra.co.za</a>
Gary	Swart	Royal HaskoningDHV	<a href="mailto:gary.swart@rhdhv.com">gary.swart@rhdhv.com</a>
Llewellyn	Truter	WCG, Dept T&PW	<a href="mailto:llewellyn.truter@pqwc.gov.za">llewellyn.truter@pqwc.gov.za</a>

### Councillors 2016

L J Ebels (President); D Mason (Hon Secretary); C Bradley (Hon Treasurer); JM Onraët (Past President); O Keyser (Southern Region); HI Marais (Central Region); C Bradley (Eastern Region); S Solomons (ex-Officio);

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<b>Name</b>	<b>Surname</b>	<b>Company</b>	<b>E-mail Address</b>
Jacques	van Heerden	TOSAS	<a href="mailto:jacques.va@tosas.co.za">jacques.va@tosas.co.za</a>
Johan	van Heerden	Royal HaskoningDHV	<a href="mailto:johan.vanheerden@rhdhv.com">johan.vanheerden@rhdhv.com</a>
Jan	Venter	SOILCO	<a href="mailto:jan@soilco.co.za">jan@soilco.co.za</a>
Benoit	Verhaeghe	CSIR	<a href="mailto:bverhaege@csir.co.za">bverhaege@csir.co.za</a>
Andre	Vermaak	Royal HaskoningDHV	<a href="mailto:andre.vermaak@rhdhv.com">andre.vermaak@rhdhv.com</a>

### **1. WELCOME AND APOLOGIES**

- 1.1. The 23rd AGM was opened by the President, Lucas-Jan Ebels, at 17:30, who welcomed everybody and thanked the members for staying after the RPF session.
- 1.2. By show of hands it was confirmed that a quorum (30 members) was present and it was noted that an attendance register was being circulated, which will be used as the official confirmation of attendance.
- 1.3. It is noted that the attendance register indicated the following 3 persons attending who are not registered SAT members and the official attendance was therefore 34 members:
  - Carl Ahlstron of ASDE
  - Kirsten Barnes of Green Cape
  - Riaan Briedenhann of Stellenbosch University
- 1.4. The following specific apologies received were noted:
  - Kevin Rocher – Raubex
  - Gary Catin – Raubex

An apology was also received from Deon Pagel of Tosas, but it is noted that he attended the AGM.

### **2. MINUTES OF THE 22<sup>nd</sup> AGM HELD ON 12 MAY 2015**

#### **2.1. Approval of the Minutes**

2.1.1. The following corrections to the minutes of 12 May 2015 were noted:

- Item 1.1: *“20<sup>th</sup> AGM” should be “22<sup>nd</sup> AGM”.*
- Item 4.1.4: *“The current, Noland’s” should read “The current auditors, Noland’s,”.*
- Item 7 Heading: *“21<sup>st</sup>” should read “23<sup>rd</sup>”.*

2.1.2. The minutes of the 22<sup>nd</sup> AGM were accepted subject to the aforementioned change, being proposed by Barry Pearce and seconded by Deon Pagel.

#### **2.2. Matters Arising**

2.2.1. Item 2.2.1: It was noted that in lieu of a bursary in 2015, a sponsorship of R100k to Stellenbosch University for the purchase of BBR testing equipment.

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- 2.2.2. Item 2.2.3: Noland's have been appointed to facilitate the change of registration of the SAT Directors.
- 2.2.3. Item 4.2.3 : In an effort to meet our objective of servicing outlying regions, we have established SAT Eastern Cape as a new region. The team here, under the leadership of Tronel Candiotes-Strydom has already made a significant impact in the industry.
- 2.2.4. Item 4.2.4: Provision has been made in the 2016 budget for the cost of getting the auditors to attend to the change of Directors registration, the lodging of the Mol, etc.
- 2.2.5. Items 4.3.3 & 7.2: The proposed Special General Meeting at Nov 2015 RPF was deemed unnecessary and did not take place
- 2.2.6. Item 5.4: Council has appointed a task group to investigate and propose amendments to constitution if necessary, which will include the process of electing the President, Honorary Treasurer and Honorary Secretary, who serve as the Directors of SAT.

### **3. PRESIDENT'S REPORT**

- 3.1. The President honoured the following SAT members who passed away in 2015:
- Mark Evans (Soilco)
  - BN Ngcamu (Soilco)
  - Pieter Bester (V&V)
- 3.2. SAT membership showed a slight increase over the past year, growing from 506 members as of 31 December 2014 to 517 members as at 31 December 2015. The increase of 11 members is made up of 26 new members offset by 15 terminations/resignations.
- 3.3. A highlight for SAT in 2015 was the hosting of the International Symposium on Asphalt Pavements and Environment at CAPSA in Sun City, which was attended by 127 delegates from SA, US, AUS and 8 EU countries.
- 3.4. The President acknowledged the good efforts of the various Regional Committees, as follows:

#### **Central Region**

Committee: Herman Marais – Chair  
Rob Berkers – Secretary  
Joe Grobler – Treasurer

2015 Events: May: Riding Quality – reasons for specification, methods of measurement and construction best practice  
Nov: CAPSA15 Feedback

#### **Eastern Region**

Committee: Krishna Naidoo – Chair  
Theodosia Nagashar – Secretary  
Rob Archibald – Treasurer

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2015 Events: May: Rock'in Roads  
Aug: Are you moving with flexible pavements  
Sep: CAPSA15 Feedback  
Oct: High RA and Rejuvenators

### Southern Region

Ockert Keyser / Jonathan Pearce – Chair  
Duncan Murphy – Secretary  
Riaan Burger – Treasurer

2015 Events: Oct: 100% RA for BSM on Camps Bay Drive

### East Cape Region

Tronél Candiotes-Strydom – Chair  
Gary Hughes – Vice Chair / Treasurer  
Kirstin Gouws - Secretary

2015 Events: Jun: RPF Feedback Session  
Aug: Sampling and testing debate

## 4. FINANCIAL

### 4.1. Approval of 2015 Financial Statements

- 4.1.1. The audited 2015 financial statements, which were posted on the SAT website for inspection by members, were presented for approval with the following summary being presented to the meeting:

#### Balance Sheet:

##### **Statement of Financial Position as at 31 December 2015**

<b>Figures in Rand</b>	<b>Note(s)</b>	<b>2015</b>	<b>2014</b>
<b>Assets</b>			
<b>Current Assets</b>			
Trade and other receivables	2	37 096	4 946
Cash and cash equivalents	3	1 512 478	1 256 613
		<u>1 549 574</u>	<u>1 261 559</u>
<b>Total Assets</b>		<u>1 549 574</u>	<u>1 261 559</u>
<b>Funds and Liabilities</b>			
<b>Funds</b>			
Sustainability Reserves		<u>1 423 336</u>	<u>1 201 393</u>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and other payables	4	126 238	60 166
<b>Total Funds and Liabilities</b>		<u>1 549 574</u>	<u>1 261 559</u>

**Income Statement:**

**Statement of Comprehensive Income**

<b>Figures in Rand</b>	<b>Note(s)</b>	<b>2015</b>	<b>2014</b>
Revenue		623 921	470 345
Other income		14 605	-
Operating expenses		(485 369)	(365 821)
<b>Operating surplus</b>		<b>153 157</b>	<b>104 524</b>
Investment revenue		68 784	51 214
<b>Surplus before taxation</b>		<b>221 941</b>	<b>155 738</b>
Taxation	6	-	-
<b>Surplus for the year</b>		<b>221 941</b>	<b>155 738</b>
Other comprehensive income		-	-
<b>Total comprehensive income for the year</b>		<b>221 941</b>	<b>155 738</b>

4.1.2. The financial statements were approved, being proposed by Piet Myburgh and seconded by Dennis Rossmann.

4.1.3. The current, Noland's were approved as auditors for the 2015 financial year, being proposed by Duncan Mason and seconded by Deon Pagel.

4.2. 2015Budget

4.2.1. The following proposed 2015 budget was presented for approval:

	<b><u>Budget 2016</u></b>	<b><u>Act. 2015</u></b>
<b><u>Revenue</u></b>		
ISAP Income	R 0	R 343,966
Membership fees and subscriptions	R 222,000	R 199,055
Workshop & seminar	R 775,000	R 80,900
Other income	R 65,000	R 83,389
	<b><u>R 1,062,000</u></b>	<b><u>R 707,310</u></b>
<b><u>Operating expenses</u></b>		
Operations management	R 192,000	R 0
Auditor's remuneration	R 15,000	R 13,680
Bad debts	R 2,500	R 2,115
Bank charges	R 10,500	R 7,029
Computer / website expenses	R 20,000	R 6,421
Consulting fees	R 0	R 6,413
Bursary / scholarship / Donations	R 50,000	R 100,000
Entertainment	R 0	R 1,693

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Meeting costs	R 25,000	R 1,300
ISAP expenditure	R 0	R 193,115
Road Pavement Forum	R 70,000	R 43,740
Secretarial fees	R 3,500	R 2,095
Workshops & seminars	R 519,450	R 107,768
	<b>R 907,950</b>	<b>R 485,369</b>
<b>Surplus / deficit</b>	<b>R 154,050</b>	<b>R 221,941</b>

4.2.2. Piet Myburgh proposed that the bursary provision be increased and that SAT rather sponsor testing equipment at a tertiary education institution in lieu of awarding a bursary which only benefits a single individual. Following intensive discussion, it was agreed that both bursary applications and a grant for testing equipment would be considered and that the value of the bursary/grant could be increased at the discretion of council as dictated by needs.

4.2.3. The budget was approved by a show of hands, being proposed by Stef Briedenhann and seconded by Piet Myburgh.

4.3. 2017 Membership Fees

4.3.1. The following membership fees are proposed for 2017:

Category	2015 Fees	2016 Fees	Proposed 2017 Fees
Honorary	R0	R0	R0
Fellow	R395	R420	R450
Ordinary	R395	R420	R450
Associate	R225	R240	R270
Retired	R100	R100	R110
Application Fee	R150	R150	R175

4.3.2. The proposed 2017 fees were unanimously ratified by a show of hands, following being proposed by Deon Pagel and seconded by Hendrik Pretorius.

4.3.3. The meeting agreed that a special AGM in November to approve fees is not required.

**5. ADMINISTRATIVE MATTERS**

- 5.1. The President introduced the 2015 SAT Council as follows:
- Lucas-Jan Ebels (President)
  - Duncan Mason (Honorary Secretary)
  - Craig Bradley (Honorary Treasurer)
  - John Onraet (Immediate Past President)
  - Herman Marais (Central Region)
  - Krishna Naidoo (Eastern Region)
  - Jonathan Pearce (Southern Region)
  - Tronel Candiotes-Strydom (Eastern Cape Region)
  - Saied Solomon (Sabita / AsAc) - Ex-officio
- 5.2. The extension of Lucas-Jan Ebels' tenure as President and Director, Duncan Mason's tenure as Honorary Secretary and Director and Craig Bradley's tenure as Treasurer and Director in terms of Clauses 10.3 and 15.1 of the SAT Constitution was duly approved by a show of hands, being proposed by Sean Strydom and seconded by Barry Pearce.
- 5.3. The appointment of John Onraet, part time, on a fixed monthly cost, as the Operations Manager, was extended for 2017.
- 5.4. The President proposed a vote of thanks to Sabita for providing the Secretariat functions to SAT and in particular to Hazel Brown, who is assisted by Lorraine Wagner and Nenzo Peters, for her tireless dedication.

**6. GENERAL**

- 6.1. Planned events for 2016 are as follows:
- Performance Grade bitumen specification
  - Asphalt mix design manual (Man 35)
  - Introducing the new COTO specifications in partnership with Sanral
  - New and updated Sabita manuals

**7. DATE OF THE 24<sup>th</sup> ANNUAL GENERAL MEETING**

- 7.1. The 24<sup>th</sup> AGM will be scheduled to coincide with the May 2017 RPF.

The meeting closed at approximately 18:05.

Signed as a correct record.

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**PRESIDENT**

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**DATE**